

Installation Protocol

Split type air- conditioner

| | | | |
|-------------------------------------|---|-------------|------------------------------------|
| Installation Company's Name | | | |
| Address | | | |
| Tel # | | | |
| Technician's Name ① - Installation | | | |
| Technician's Name ② - Commissioning | | | |
| Customer's Name | | | |
| Address | | | |
| Tel # | | | |
| Model # | | Serial. No. | |
| Date of Installation | | Time: | |
| | Completed by the installation technician | | Completed (check yes or no) |
| Work carried out | indoor unit installed | | YES/NO |
| | outdoor unit installed | | YES/NO |
| | Refrigerant pipework installed and loosely tightened flare nuts at both ends | | YES/NO |
| | Condensate drain pipework fitted | | YES/NO |
| | To be completed by skilled craftsman/woman | | Completed |
| Remaining work required | Torque tighten 4x refrigerant pipe connections | | YES/NO |
| | Test condensate drain | | YES/NO |
| | Strength test refrigerant pipework | | YES/NO |
| | Tightness test refrigerant pipework | | YES/NO |
| | Evacuate refrigerant pipework and indoor unit | | YES/NO |
| | Finish insulating pipework (over flare nut connections) | | YES/NO |
| | Open both service valves on outdoor unit to release refrigerant into refrigerant pipework and indoor unit | | YES/NO |
| | Electric safety check | | YES/NO |
| | Test AC unit and final leak check | | YES/NO |
| Place and date: | Signature of technician ① & ②: | | Signature of client: |